



Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
San Francisco High School Compound, Misamis St.
Bago Bantay, Quezon City



September 25, 2009

MEMORANDUM TO:

Assistant Schools Division Superintendents
Division/District Supervisors
Elementary/Secondary School Principals
Head Teachers and Teachers In-Charge

**STEP CONTESTS ADMINISTRATORS MEETING AND TRAINERS
CONFERENCE -WORKSHOP**

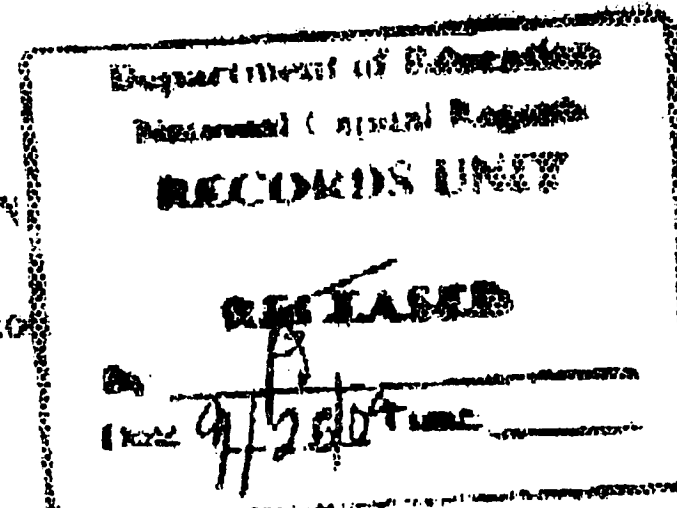
1. Reproduced is DepEd-NCR Memorandum No. 533, s. 2009 relative to the conduct of the STEP Contests Administrators Meeting and Trainers Conference –Workshop.
2. Attention is invited to paragraph 3, 4, and 5 of the said Memorandum
3. Immediate dissemination of this Memorandum is desired.


VICTORIA Q. FUENTES
Schools Division Superintendent

/supervisor/jojo



Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON
(DEPARTMENT OF EDUCATION)
PAMBANSANG PUNONG REHIYON
(NATIONAL CAPITAL REGION)
Dangang Misamis, Bago Bantay, Lungsod Quezon
(Misamis St., Bago Bantay, Quezon City)



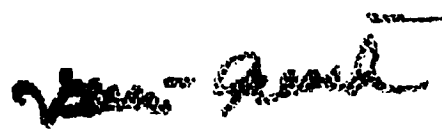
September 18, 2009

MEMORANDUM
No. 533, S. 2009

**STEP CONTEST ADMINISTRATORS' MEETING AND TRAINERS'
CONFERENCE-WORKSHOP**

To City/Schools Division Superintendents
Heads, Public Elementary and Secondary Schools

1. In line with the STEP's thrust of continuing the implementation of skills development program in Edukasyong Pantahanan at Pangkabuhayan and Technology and Livelihood Education, the Elementary Education Division and Secondary Education Division of the National Capital Region will conduct a **STEP Contest Administrators Meeting** on September 26, 2009 at Flora High School, East Avenue, Quezon City, Division of Quezon City and a **STEP Trainers' Conference-Workshop** on October 3, 2009 at Malabon National High School, M. Naval St., Hulong Dagat, Division of Malabon & Navotas from 8:00 am - 5:00 pm.
2. The objective of the Meeting and Conference Workshop is to strengthen the process of selecting the contestants in the forth coming Regional Skills Competition by enhancing the rubrics used for evaluating results in the different contest areas
3. The Conference-Workshop will be attended by TLE/EPP Supervisors, and selected Heads and Master Teachers who will serve as contest administrators and the trainer-judges during the Regional STEP Skills Competition on October, 2009.
4. The participants to the aforesaid meeting at Flora High School are contest administrators only, while participants to the conference-workshops at Malabon National High School are contest administrators and trainers for Regional STEP competition both for Elementary and Secondary levels
5. A registration fee of P200.00 will be charged to all participants to the conference-workshop to defray expenses for meals and materials, chargeable against local school board funds, PTA funds, MOOE, YECS/STEP funds subject to the usual accounting and auditing rules and procedures
6. Service credit equivalent to one (1) day shall be given to all attendees.
7. For the information and appropriate action of all concerned.
8. Immediate and wide dissemination of this Memorandum is desired.


TERESITA G. DOMALANTA, CESO III
Director IV

Incl. : As stated
Reference : None
Allotment : 1 (D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

OFFICIALS
SCHOOLS

STEP/FACILITATORS
WORKSHOPS